

# CFA Judging Ring Setup Checklist

This is to a guideline for setting up CFA Judging Rings according to CFA show rules. It also lists the show information that must be provided to the judges and ring clerks prior to show start. Using these guidelines will help you avoid breaking show rules and provide a comfortable ring for judges, clerks, stewards, exhibitors, and your cats.

## 1. Judging Rings Layout

- a. If over 150 cats entered in show, 16 cages are required. Only 12 if less than 150 cats entered.
- b. Cages can be setup in straight row , L shape, or U shape
- c. All corners must be at a 90 degree angle
- d. Corners Cages must be Separated by at least 12 inches or 31 cm
- e. Cages must have sealed, cleanable, sealed floor or bottom
- f. Cages must be securely fastened to prevent breakouts
- g. Cages must be placed on tables or other solid support as wide or wider than the cages
- h. Cages must be secured to the table to prevent slipping (taped down)
- i. Cage doors must swing open horizontally
- j. Dividers must be placed between cages, behind cage, and on end cages to prevent cats from seeing or playing with one another.
- k. At least two six foot tables for judge and ring clerk
- l. Space between judging table and cages to allow adequate space for judge, clerk, and exhibitors. 36 inches (1 yard) or 1 meter is a good guideline.
- m. Buffer between Judging Ring and Spectators or Spectator Walkway
- n. Cats in benching cages should not be visible to judges

## 2. Judging Ring Supplies Prior to Start of Show

- a. Disinfectant and Absorbent Towels
- b. Entry Number Cards Indicating Male or Female
- c. Ribbons or Flats for breed and class judging with hook or fold for hanging on cage
- d. Rosettes must be available before finals start

## 3. Judging Ring Show Information Prior to Start of Show

- a. Judges Books
- b. Judges Book for Trainee
- c. Three Catalogs for Ring Clerk
- d. Judging Schedule
- e. Absentee and Transfer Sheet